



De Luz Community Services District

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BOARD OF DIRECTORS
MICHAEL ADAMS
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BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE ENGINEERING COMMITTEE Wednesday, October 12, 2011 4:00 p.m.

A. CALL TO ORDER AND ROLL CALL

Committee Members Rubin and Buescher were present.

B. PUBLIC COMMENT:

Mr. Charles Lewis owner of property on El Calamar north of Caracho Road address the committee and expressed concern that the District was diverting water onto his property and creating erosion damage to grove roads. GM Holmes stated that some disaster related storm damage repair would be occurring soon but that no change in the current road drainage was planned. GM Holmes agreed to meet with Mr. Lewis at the site of the work and discuss drainage issues.

C. MINUTES:

Minutes of the September 14, 2011 meeting were approved.

D. PROJECT PROGRESS:

General Manager Holmes reported the following:

- Peter's Paving, Inc. has begun work on "El Viento Seco slope repair" repair and "FEMA DCSD-03, Repairs to Los Gatos Road".

- American Asphalt South has begun the crack seal portion of the “2011 Crack and Slurry Seal Project” project should be complete by the end of October.
- District has received the final report from Leaf and Cole for the annual audit. Report will be reviewed by Finance Committee and Board of Directors.
- Malek Construction has begun work on “FEMA DCSD-09, Erosion Repair to Sandia Creek Drive”. This project will be completed in Mid October.
- District is issuing purchase order contracts to make repairs authorized by FEMA-1952-DR-CA.
- The District field maintenance crews are conducting culvert maintenance and continue to trim trees, bushes and vegetation, perform sign maintenance and fill potholes.

E. FUTURE PROJECTS:

GM Holmes report that Bids will be received on October 18, 2011 for the Project “Improvements to Vuelta Grande and Vuelta Chica; Carancho Road Slump Repair; and Calle Capistrano Drainage and Roadway Improvements”. Contract to low bidder be presented to the Board for award at next week’s Board Meeting.

GM Holmes report that the November District Newsletter is complete and will be emailed by end of the week and posted on community bulletin boards. Holmes reported that Waste Management, Inc. had agreed to hold a bulky item drop off on November 5 and that information was included in the Newsletter.

Committee reviewed Roadway Rehabilitation Fund Balance/Projection report and suggested changes in the format to make the report flow more like a balance sheet. GM Holmes will work with staff to modify report and bring back to next month’s meeting.

F. TRACT AND PARCEL MAPS:

GM Holmes reported that no new Tract or Parcel Maps were this month.

G. ADJOURNMENT

Meeting was adjourned at 5:40 pm



Rob Holmes, General Manager

.ATTEST:



Bryan Buescher
Engineering Committee